

**Macomb County Community Services Agency
Head Start
2007-2008 Annual Report**



Head Start is a free preschool program designed for 3 and 4 year old children from low income families. The program emphasizes early childhood education and development preparing them with school readiness skills and involving parents to individualize their children's education.

Children ages 3 and 4 are eligible if the family is at or below 100% of the federal poverty guidelines in accordance with the Department of Health and Human Services.

Head Start Performance Measures/Goals

- Increase all Medical/Dental requirements to maximize outcomes for children and families.
- Increase staff professional development.
- Improve outcome competencies for children
- Enhance effectiveness of the Family Partnership Agreement process to promote outcomes for families.

Total number of children served: 939

Grant funded enrollment / average monthly enrollment: 842

Fiscal Report

Grant Year: September 1 – August 31

Expenditure Line Items	07-08 Approved Budget	07-08 Total Expenses Audit Approved	PA 22 Administrative Funds	PA 20 Training & Technical Assistance Funds
Personnel	\$ 2,522,588	\$ 2,649,371	\$ 2,649,371	---
Fringes	\$ 1,615,918	\$ 1,386,438	\$ 1,386,438	---
Travel	\$ 10,000	\$ 11,795	\$ 11,788	---
Equipment	\$ 130,000	\$ 180,876	\$ 180,876	---
Supplies	\$ 77,524	\$ 69,668	\$ 60,820	\$ 8,848
Contractual	\$ 725,368	\$ 28,203	\$ 27,975	\$ 228
Other	\$ 294,145	\$ 1,049,192	\$ 994,927	\$ 54,265
Total Federal Funds	\$ 5,375,543	\$ 5,375,543	\$ 5,312,195	\$ 63,348
In-Kind/Match	\$ 1,343,886	---	---	---

Budget Item Descriptions	Training and Technical Assistance Training and Technical Assistance funds are provided to ensure continuous professional development for staff with trainings and the allocation of money used for college tuition reimbursement.
	In-Kind/Match The in-kind/match reflects 20% of the federal budget. Items used for the in-kind/match include, but are not limited to: real property (classroom space); goods/materials/equipment and services (items and time donated); classroom functions or parent's time in the classroom; and home activities (parent/curriculum extensions).

Results of Fiscal Audit

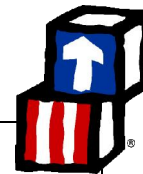
There were no findings or costs questioned in the 2007-2008 budget year as reported by Herbert & Associates, P.C.

Results of Federal Review

The Follow Up Review ended November 29, 2007 with MCCSA Head Start successfully clearing the deficiency and areas of noncompliance initially found in March 2007.

- Corrected the deficiency in obtaining age-appropriate screening procedures for all children to identify sensory, developmental, and behavioral concerns within the 45-day requirement.
- Corrected an area of noncompliance in the development and implementation of follow-up plans for concerns identifying during health and developmental screenings that needed further treatment.
- Corrected an area of noncompliance in the Policy Council By-Laws by updating them to reflect the group composition and formation: (1) the total size of the Policy Council, (2) the annual election of parents, (3) the annual selection of community representatives, and (4) the proportional representation on the council of parents of currently enrolled children.

Head Start Service Areas of Accomplishments – 2007-2008



Early Childhood Education Services

Within the classroom, each child is given the opportunity to grow at his or her rate of development.

The *Creative Curriculum* and Early Screening Inventory provide the structure for development assessment.

- 81% of 4 year olds increased their knowledge of literacy as demonstrated by a minimum of one step progression on the Creative Curriculum Screening
- 82% of 4 year olds increased their knowledge in math as demonstrated by a minimum of one step progression on the Creative Curriculum Screening

Preparing Children for Kindergarten

Using the *Creative Curriculum* children's progress is assessed and monitored throughout the school year in all developmental areas. Parents receive a cumulative report identifying the child's achievement for each objective of the curriculum. Parents are encouraged to seek Kindergarten information early to familiarize their child with the school where the Kindergarten classroom is located.

Health Services

- 100% of children received a medical exam
- 97% have updated immunizations
- 93% of children received a professional dental exam
 - 85% of those children needing treatment received follow-up care
- 97% of children met the 45 day vision and hearing screening
 - 72% of those children requiring follow-up care received a formal evaluation

Disabilities Services

Classrooms are inclusive of children with special needs. The disabilities coordinator works with the families, teaching staff and education specialists to ensure that all children receive the full benefits of Head Start.

- 87 students were determined to have a disability with an Individualized Education Program
 - Disabilities included speech and language, visual impairment, and autism

Mental Health Services

- 68 children received three or more mental health consultations with program staff
- 171 children received three or more mental health consultations with the child's parents/guardians
- 39 children were referred for mental health services outside Head Start

Family & Community Services

Parent participation is a key ingredient in the program.

- Family composition
 - Two parent families: 387
 - Single parent families: 498
- 818 participated in a family goal setting process
- 794 received emergency/crisis intervention
 - 211 received housing assistance
 - 352 received transportation assistance

Transportation Services

Buses are fitted with child safety seats that secure children safely. A classroom teaching assistant rides the bus, greets children and parents at each stop, and engages the children in appropriate activities while on the route.

- 61% received transportation service to and from school

Program Governance

The Macomb Community Action Advisory Board and Head Start Parent's Policy Council provide a formal structure by which representatives can provide input regarding policy and the operation of the Head Start Program. These groups support the continuous improvements as well as foster the commitment to providing the highest level of services to children and families in accordance with Head Start legislation, regulations and policies.

Parent Events

These evening events were scheduled through the year based on family needs and themes ranged from linking home and school activities, multi-cultural exploration, stress relief, and positive male role modeling. Over 350 adults and 682 children attended these events.

Classroom Teachers

- 6% with a Child Development Associates (CDA) credential
- 52% with an Associates degree in Early Childhood Education
- 12% with a Bachelors degree in Early Childhood Education
- 6% with a Masters degree in Early Childhood Education